



INDIAN SCHOOL AL WADI AL KABIR
P. O. Box 513, Code 117, Al Wadi Al Kabir
Sultanate of Oman www.iswkoman.com

ISWK/2024-25/GEN/071

February 08, 2025

CIRCULAR TO PARENTS
[All Classes]

Dear Parents,

Greetings from Indian School Al Wadi Al Kabir! Please find below the planner for February & March 2025 for your reference.

Important Announcements:

Master Dhruv Rishikesh of Class VIII has won the first position in the evaluation contest of 'The Oman Gavel Championship of Public Speaking 2025' held at Indian School Bousher on 1st February 2025.

Event Planner

Date	Foundation Stage	Preparatory Stage	Middle Stage	Senior Stage
08-02-2025				Class Photo of classes X& XII Admit card distribution for CBSE Board Exam
10-02-2025		Singing Competition	IEO -Second level	IEO -Second level
11-02-2025		Dance Competition	IMO-Second Level	IMO-Second Level
12-02-2025	Singing & Dance Competition -Class - I		NSO-Second Level class VI trip to Safari World, Ibra	NSO-Second Level
13-02-2025	Singing & Dance Competition -Class -II		Syllabus completion for classes VI-VIII	
15-02-2025	Charity Fete	Charity Fete		CBSE Board exams begin
16-02-2025	Commencement of Revision for the Final Exam	Commencement of Revision for the Final Exam Transition Session of Class V		Final Exams for classes IX & XI begin
20-02-2025	Exhibition KG I - II			

28-02-2025	The holy month of Ramadan begins(tentatively)	The holy month of Ramadan begins(tentatively)	The holy month of Ramadan begins(tentatively)	The holy month of Ramadan begins(tentatively)
02-03-2025			Final Exam for VI-VIII begins	
03-03-2025	Final Exams commence for Grades I & II	Final Exams commence for Grades III - V		
11-03-2025				Answer paper Showing-IX & XI
13-03-2025	Final Exams end for Grades I & II	Final Exams end for Grades III - V	Final Exam for VI-VIII ends	Result declrn. and Sale of Books (IX & XI)
16-03-2025	Graduation Day of KG II			
18-03-2025	Result Declaration & Distribution of Books			
19-03-2025	Viewing of Answer Scripts for Grades I & II	Viewing of Answer Scripts for Grades III -V		The New Academic Year begins for classes X & XII
20-03-2025		Graduation Day of Grade V		
22-03-2025				Orientation to parents of classes X & XII
23-03-2025			Answer papers showing (VI-VIII)	
24-03-2025		Result Declaration & Distribution of Books		
26-03-2025			Sale of books and result declaration (VI-VIII)	
02-04-2025	New Academic Year commences for KG II - Grade II	New Academic Year commences for Grades III - V	New AY begins for VI-VIII	New AY begins for IX & XI
09-04-2025	New Academic Year commences for KG I			
13-04-2025	New Academic Year commences for Nursery			

Fee Counter Information:

- **Hours:** Open on all working days (Sunday to Thursday) from 7:45 a.m. to 2:30 p.m. (Prayer timings: 12:30 p.m. - 1:00 p.m.)
- **Fee Payment Due Dates:** 10th of every month.

Monthly Payment Option:

This option is available only to those who have deposited the caution deposit as per the norms and guidelines set by the Board of Directors of Indian Schools in Oman. The last date to pay the February and March fee without incurring a late fee is **10th of the respective months**.

Quarterly Payment Option:

- Payments can be made without a late fee if completed by the **10th of every month**.
- **Fee Structure:** Details regarding Quarter Wise fee and fine structure for the year 2024-25 are available in the School Almanac and on the School Website.
- **Payment Options:** Parents may use online payment options through the school portal.

<https://iswk.myclassboard.com/>

Important contact information:

Concerned Department	Email ID
New Admissions	admissions@iswkoman.com
Books	bookstore@iswkoman.com
Transfer Certificates	tc.admin@iswkoman.com
Technical Queries	itsupport@iswkoman.com
Academic Queries – Primary School	viceprincipal.primary@iswkoman.com
Academic Queries – Senior School	vpseniorschool@iswkoman.com
Finance / Administration Queries	head.admin@iswkoman.com
Need-based Scholarships	chiefaccountant@iswkoman.com, head.admin@iswkoman.com
Official Communication with Universities	ableteam@iswkoman.com

Information:

Parents who wish to apply for a Transfer Certificate for their children should submit their application through the MCB platform, preferably one month in advance, to avoid the one-month notice fee as per school norms.

Please note that any Transfer Certificate application submitted without the one-month notice period will incur a one-month notice fee. In such cases, the Transfer Certificate will be issued within 5 working days.

GENERAL GUIDELINES:**Important Guidelines for Parents and Students**

- **Class Teacher as the First Point of Contact:**
For any questions related to academics or co-curricular activities, please reach out to the class teacher as the primary contact.
- **Uniform Requirements:**
Students are expected to attend school in the appropriate school uniform (regular or PE uniform) as per the schedule.

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- **Uniform Requirements:**
Students are expected to attend school in the appropriate school uniform (regular or PE uniform) as per the schedule.
- **Electronic Devices Prohibited:**
Electronic devices, including mobile phones, are not permitted during school hours or at school events. Students should refrain from bringing any gadgets to school.
- **Jewellery Restrictions:**
Students should not wear bracelets, wristbands, rings, fancy jewellery, or gold ornaments. Girls are permitted to wear only a pair of earrings and a thin chain with a single pendant.
- **Transportation and Dispersal:**
Parents are responsible for arranging transportation according to the respective school timings. Students may wait in the designated waiting rooms on the ground floor if their transport is delayed. To ensure safety and discipline, we request that dispersal procedures be strictly followed. Additionally, to help reduce traffic congestion during peak times, parents are encouraged to park a little distance away from the school premises.
- **Anti-Bullying Policy:**
Bullying, whether on the school premises or online, is strictly prohibited. Disciplinary action will be taken for any cases of bullying in accordance with school policies.

These guidelines are implemented to maintain a safe, respectful, and orderly school environment. Thank you for your cooperation.

Kind regards,


Jayaprakash Pillai
Officiating Principal

